

## **CONTACT DETAILS**

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## PRICE OFFER

Order by: Darth Vader Date: dd/mm/yyyy

Project: UX & UI Design - Retainer



By signing this agreement, (client's name) ("Client") acknowledges (your company/personal name) ("Service Provider") to proceed with the requested services and agrees to the terms as set forth in this agreement:

**Nature of work:** User experience and UI design & consulting services in a pay-as-you-go format, with the commitment of both sides to a set of 24 weekly hours.

Work priority and scheduling will be at the discretion of the client, and will normally occur between the hours of 9 to 19 on Sun-Thu (Israel Time: GMT+2).

**Pricing:** Payment for these services will be made through direct money transfer to (company name) at the rate of (\$ xxxx) per hour.

- \* The pricing is per time (at 30 minutes intervals) and not per work. If the client chooses not to use all or a part of the work comitted the time spent on this work will still be billed.
- \* Meetings, skype calls or any other means of communication longer than 10 minutes will be considered as regular consulting work and will be billed.

**Terms of Payment:** Invoices will be submitted on the 2nd of each month for the past month's work, and payment shall be made until the 8th of each month.

Any expenses exclusive of normal overhead are not included in this agreement and will be invoiced separately, including 3rd party software, fonts, online services.

As to the commitment to a minimum set of hours, the client will be billed for these minimum hours agreed even if he (the client) had failed to provide enough work to fill these set of hours, unless the service provider is informed two weeks in advance that work will be limited for the for the particular week(s). This is to assure the service provider is informed in advance of work load, to plan accordingly his own schedule.

If the service provider for any reason fails to stand up to the minimum set of hours- those hours will be made up for the following month in coordanace with the client.

**Intellectual Property:** The results of any and all work performed by the service provider for the client, including original creative work, will remain the intellectual property of the client. The client may use this material in any way deemed appropriate.

The service provider will be able to post the designs and work process in any of his portfolios or design communities with credits - only with the agreement of the client.

**Termination:** This agreement may be terminated on 14 days written notice by either the service provider or the client. In case of termination, the service provider shall make a reasonable attempt to finish work in progress.

At the end of the 14 days notice, the client will be charged as usual at the 2nd of the following month by the number of hours of work, no less than the set of hours signed in this agreement.

Client name & Signiture (Company seal if needed)
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